



The Director

UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Washington, DC 20415

MAR 17 2009

MEMORANDUM FOR CHIEF HUMAN CAPITAL OFFICERS

FROM: KATHIE ANN WHIPPLE  
ACTING DIRECTOR

A handwritten signature in blue ink, appearing to read "Kathie Ann Whipple", written over the printed name.

Subject: Federally Employed Women's National Training Program

Federally Employed Women will hold its 40<sup>th</sup> National Training Program (NTP) on July 20-24, 2009, in Orlando, Florida. The training program is targeted towards Federal employees. The title for this year's NTP is "Keys to Success."

This National Training Program qualifies as training in compliance with 5 U.S.C. Chapter 41. The training is open to all employees and will provide training and workshops in a variety of areas including "Executive Leadership," "Project Management," "Administrative Professional," "Military," "Science and Technology" and "Federal Women's Program."

Federal employees and managers are encouraged to review additional conference and training information when deciding to participate, such as course descriptions, costs, and schedules, at the following website <http://www.fewntp.org>.

Agencies are reminded that reporting of training is governed by 5 CFR 410. A copy of this regulation may be found at <http://www.opm.gov/fedregis/2006/71-051006-28547-a.pdf>.

cc: Human Resources and Equal Employment Opportunity Directors