

U.S. Department of Labor

Office of the Assistant Secretary
for Administration and Management
Washington, D.C. 20210



MAR - 3 2003

Ms. Patt Franc
2003 NTP Chair
Federally Employed Women
P.O. Box 399
Conifer, Colorado 80433-0399

Dear Ms. Franc:

On behalf of Secretary of Labor Elaine L. Chao, I want to thank you for sharing the information about the upcoming 34th Annual Federally Employed Women (FEW) National Training Program being held in Chicago, IL July 7-11, 2003. Your theme "Building Tomorrow's Leaders Today" is key to our 21st century workforce.

The training being offered will definitely support OPM's Leadership Competencies and further assist in addressing some of the skill gaps within the Department of Labor (DOL). We are pleased that, as in previous years, several representatives from the Department will attend the FEW conference. In addition, we will also host a half-day Pre-Conference Forum for DOL employees.

I wish you every success in your upcoming conference. If you need further assistance, please contact Sharon Ratliff-Gross (202) 693-7736 or Kimberly Harley (202) 693-7606 of my staff.

Sincerely,

DALIZA SALAS
Director of Human Resources