

**Federally Employed Women
42ND NATIONAL TRAINING PROGRAM
Philadelphia, Pennsylvania • July 18-22, 2011**



NTP 2011

National Training Program



YOUR FUTURE

Let It Ring the Sound of Success!

Registration

On behalf of Federally Employed Women (FEW), it is my distinct pleasure to invite you to attend FEW's 42nd National Training Program (NTP) in Philadelphia, Pennsylvania, July 18-22, 2011.

As the Organization of Choice for Leadership, Equity, and the Advancement of Women, FEW continues to align its training curriculum with the Executive Core Qualifications and fundamental competencies identified by the Office of Personnel Management as FEW not only anticipates, but exceeds in meeting the training needs of federal agencies. The NTP provides the premier opportunity to expand the skills needed to deliver quality public service in an ever-changing environment.

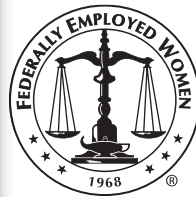
In addition to four days of outstanding training, the NTP includes an Education/Career Information Sharing Session and an Exhibit Hall with a diverse group of vendors, exhibits showcasing Federal agencies, educational opportunities, non-profit organizations and many service providers. This year, FEW kicked off a year-long outreach effort called "FEW for the Cause: Passionately Pink" raising money for the Susan G. Komen Breast Cancer research efforts. Visit www.fewnntp.org for more information, and please consider making a donation even if you are unable to attend the NTP. And, FEW is very excited to be holding its first youth outreach effort teaming with the local community and looks forward to hosting several young adults from the Philadelphia area for training and networking on a single outreach day!

Register now for Your Future Let It Ring the Sound of Success! Meet with your supervisor to discuss how this training program will help you achieve your career goals as outlined in your Individual Development Plan. The 2011 Chair and Deputy Chair and their Team are working hard to ensure this is a premier NTP event, and they join me in inviting you to be a part of this exceptional training and networking experience. See you there!

Sincerely,



SUE WEBSTER
National President



NTP 2011

MISSION STATEMENT

Federally Employed Women works to end sex and gender discrimination and for the advancement of women in federal service by encouraging diversity, inclusion and equity in the workplace and professional growth.



From the NTP Chair/Deputy Chair

Greetings:

It is 2011...my how time flies! It seems like we only left New Orleans a few months ago, but now Philadelphia is awaiting us.

FEW has once again planned another National Training Program (NTP) with exciting training. We would like to see women and men sign up for these phenomenal training courses. The conference will be held at the Philadelphia Marriott Downtown hotel.

We encourage you to register early as classes fill up almost as soon as they are announced. You can review all the materials for the NTP at www.fewnntp.org.

If you register early and are a FEW member you will save your organization additional money.

Come on out and join us.

Your Future Let It Ring the Sound of Success!

Suzi Inman
FEW NTP 2011 Chair

Sheryl Coleman
FEW NTP 2011
Deputy Chair

Highlights of the Week

Be sure to register for each event you wish to attend during the registration process to obtain a ticket.

Welcome Reception

Sunday, July 17 – 7:00 p.m. – 9:00 p.m.

The Welcome Reception is an opportunity to meet FEW leaders and to network with attendees from around the country. Meet old friends and make new connections! Open to all attendees, the reception is a fun, yet valuable, way to start the week.

The Welcome Reception is an American Bandstand theme. This event will be held in conjunction with the fundraiser *FEW for the Cause*; lapel pins and t-shirts will be available for purchase. Dress: Decade specific clothing from the 1950s through the 1980s

Opening Session with Continental Breakfast

Monday, July 18 – 7:30 a.m. – 10:00 a.m.

The Opening Session will officially open the 42nd National Training Program, providing you the tools to *"Your Future Let It Ring the Sound of Success"*. We will also honor the FEW sponsors and partners who have helped make this NTP possible and who share FEW's goals. The Opening Session will inspire, motivate and provide you the first of many opportunities for your future to ring of the sound of success during the NTP. Dress: Business

Agency Forums

Monday, July 18 – 10:30 a.m. – 4:30 p.m.

Agency Forums provide a unique opportunity for agencies to update their personnel on agency policies, procedures and issues; topics to include personnel changes, Equal Employment Opportunity (EEO) Programs, action items on EEO reports and more. Agency forums also provide a venue for the discussion of concerns and the ability to network with counterparts from throughout the U.S. and abroad. Dress: Business

Annual Membership Meeting with Lite Refreshments

Monday, July 18 – 6:00 p.m. – 8:00 p.m.

You will hear the reports of accomplishments from the members of the National Board of Directors. Members and all interested individuals will want to attend this incredibly important session. You will also hear first-hand from agency officials on the status of the Federal Women's Program. Dress: Business

Education/Career Information Sharing Session

Tuesday, July 19 – 9:00 a.m. – 4:00 p.m.

Federal agencies will highlight career opportunities and provide information to attendees, local career counselors,

students and alumni on the benefits of federal employment. All are invited to attend the "Finding and Applying for Federal Jobs" workshop from 1:30 p.m. – 4:30 p.m. Dress: Business or business casual

FEW Awards Program

Tuesday, July 19 – 7:30 p.m. – 9:30 p.m.

Come One, Come All and join us for a night of excitement as we reveal this year's Scholarship, National, Regional and Chapter Award winners. Who knows, the winner just might be your chapter or you! Dress: Business or After-five attire

Diversity Program Lunch/Tribute to Fallen Military Women Heroes

Wednesday, July 20 – 11:45 a.m. – 1:15 p.m.

Diversity is an action. This year's Diversity Luncheon speaker Laura A. Liswood, author of the *"The Loudest Duck: Moving Beyond Diversity while Embracing Differences to Achieve Success at Work"* will provide practical guidance to putting diversity to action in the workplace and beyond! Salute to the military – Claiborne Haughton Jr., will be on hand to provide a very special tribute to our fallen military women heroes. Dress: Business

Twilight Sale and Book Signing by Trainers – Exhibit Hall

Wednesday, July 20 – 7:30 p.m. – 9:30 p.m.

Enjoy a special night in the Exhibit Hall for a Twilight Sale and Book Signing. Some vendors may offer special sales. Trainer books will be available for purchase and autographing.

Pink Thursday

Thursday, July 21 – ALL DAY

Wear pink in support of our fundraiser *FEW for the Cause*. Dress: Anything pink

FEW Friday Celebration

Friday, July 22 – 9:00 a.m. – 12:00 noon

Attendees at this event are encouraged to wear red, white and blue representing Women's Heart Health and showing our support of our men and women in the Armed Forces.

FEW members are invited for a celebration of giving back. On Friday morning we will hold a special session for FEW members that focus on the topic "Each One Teach One". A special panel of speakers will be available to discuss their secrets to success with the attendees.

This event promises to be rewarding and inspiring. Don't miss out! Dress: Business (red, white and/or blue)

Go to www.fewntp.org to register.

REGISTRATION FEES

Early Full Registration, by May 31, 2011

Member \$ 850
Non-Member \$1,050

Regular Full Registration, after May 31, 2011

Member \$ 925
Non-Member \$1,125

Special Registration Rates
One Day \$300
One Day Military ... \$200
Full Registration
Military/Student .. \$595

TRAINING COURSES

The following half-day, full-day, and multiple-day courses were selected to deliver the optimal educational experience, covering a diverse range of topics. Classes that fit a specific field or desired subject are grouped to make it easier to choose classes which best fit your individual needs. You can choose classes individually using the traditional method or select a 2011 Training Track.

Course No.	Skill* Level	Course Title
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***KEY**
N = Novice
S = Skilled
E = Expert

Monday, July 18, 10:30 a.m. - 12:00 p.m.

1101	S	Excel Advanced Formulas and Functions
1102	N	Excel Pivot Tables
1103	N	Creating Charts & Graphs to Showcase Your Data
1104	N/S	PowerPoint Tips & Tricks
1105	S	PowerPoint Animations and Multimedia
1106	N/S	Working with Large Documents in Word
1109	All	League of Black Women Risk & Reward Survey Results
1113	All	Finding and Applying for Federal Jobs
1114	All	All About FEW

Monday, July 18, 1:30 p.m. - 4:30 p.m.

1201	S	Excel Advanced Formulas
1202	S	Excel Advanced Pivot Tables
1203	N	Working with Styles and Tables in Word
1204	N	PowerPoint Tips & Tricks
1205	S	PowerPoint Animations and Multimedia
1206	N	Using Publisher to Create Newsletters
1207	N/S	How to Make a Decision... And Live With It
1208	N/S	Writing Effective Emails
1209	All	League of Black Women Risk & Reward Survey Results
1210	N/S	Five Dysfunctions of a Team
1211	N/S	Team Building- Working in Teams
1212	N/S	Suspending Judgment
1213	N/S	An Awesome Employee: The Workplace Keeper
1214	All	Past Presidents Forum - FEW's Rich History and National Accomplishments
1215	All	You're Addicted to You
1216	All	You Said What?!
1217	All	How to Build Strong Workplace Relationships
1218	All	Getting Noticed and Moving Up
1222	All	If It's to Be, It's Up to Me
1223	All	Diversity in the Workplace

Monday, July 18, 10:30 a.m. - 4:30 p.m.

1301	N	Lean Six Sigma White Belt
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Tuesday, July 19, 8:30 a.m. - 11:30 a.m.

2101	N/S	Word Essentials
2102	N/S	Working with Adobe Acrobat
2103	S	Excel Advanced Pivot Tables
2104	N/S	Successful Problem Solving
2105	All	Create the Life You Love
2106	N/S	Getting and Giving Feedback
2107	All	How to Make a Decision...and Live With It
2108	All	Effective Communication for Mutual Understanding
2109	N/S	Strategies for Recognizing, Preventing, Responding to and Resolving Discrimination and Harassment Complaints
2110	S	Trust Builders or Trust Busters
2111	N/S	SES Development-Lower Grades
2112	All	Advanced Facilitation Strategies
2113	All	Working Standards: Excellence vs. Perfection
2114	S	Employee Relations
2115	All	Hiring Authorities for Veterans
2116	All	Emotional Intelligence

2117	N	Project Management for Administrative Assistants
2118	All	Burn Brightly Without Burning Out
2119	All	Generations in the Workplace
2120	All	Best Practices in Accommodating Employees with Disabilities and Avoiding EEO Complaints
2121	All	Reduce Stress Naturally
2122	All	Understanding the Impact of Long Term Care
2123	All	Dale Carnegie - Human Relationship Principles
2124	All	Be the Hero
2125	N/S	FedTelligence
2126	N/S	Thrift Savings Plan (TSP) Pre-Separation Options and Considerations
2127	N/S	Mentoring: Strategic Collaboration for Success
2128	All	Don't Throw a Fit; Fitly Speak
2130	S	Leading and Managing a Diverse Organization

Tuesday, July 19, 1:30 p.m. - 4:30 p.m.

2201	N/S	Word Essentials
2202	N/S	Using Publisher to Create Newsletters
2203	S	Access Forms & Reports
2204	N/S	Successful Business Writing - Grammar Refresher
2205	N	Financial Knowledge is Power
2207	S	Understanding Your Professional Liability as a Manager
2208	N/S	Capturing Performance Expectations
2209	N/S	Overview of the EEO Process and Laws for New Supervisors
2210	All	Bullying: Impact in the Workplace
2211	N	SES Development-Lower Grades
2212	All	How to Prioritize and Negotiate for What You Need
2213	All	Managing Chaos
2214	S	Labor Relations
2215	All	Presentation Techniques
2216	All	The Secret to Creating and Sustaining an Energized, Effective, Engaging Workplace
2217	N	Project Management Fundamentals
2218	All	Finding Your Fortune in Change
2219	All	Generations in the Workplace
2220	All	Best Practices in Accommodating Employees with Disabilities and Avoiding EEO Complaints
2221	All	Learn Food Advertising Secrets and how to Reduce Weight and Pains, NATURALLY
2222	All	Harassment Discrimination in the Workplace - Knowing When and How to Speak Up!
2223	All	Dale Carnegie - Human Relationship Principles
2224	All	You're Addicted to You
2225	All	Finding and Applying for Federal Jobs
2226	All	Managing Conflicts: A Path to Successful Leadership
2227	N/S	Keys for Personal Success: Satisfaction is an "Inside" Job
2228	All	The Little Engine Did and So Can You
2230	All	Rights and Obligations for Religious Accommodation in the Workplace

Tuesday, July 19, 8:30 a.m. - 4:30 p.m.

2301	S	Excel Advanced
2302	N/S	MS Project Level 1
2303	S	Word Advanced
2304	All	Fast Track - Creating a Better You
2305	N	Lean Six Sigma White Belt Certification
2306	All	Special Emphasis Programs

Wednesday, July 20, 8:30 a.m. - 11:30 a.m.

3101	N/S	Excel PowerUser Part I
3102	S	Creating Interactive Forms with Adobe Designer
3103	S	Access Forms & Reports
3104	All	Internal Consulting
3105	All	Managing Multiple Priorities
3106	All	The Making of a Winner
3107	All	Climbing the Ladder to Success
3108	All	An Empowered Organization - What Role Do I Play?
3109	N	Developing Your Leadership Skills
3111	All	Effective Delegation
3112	All	Managing Diversity
3113	N/S	Interviewing Techniques



Go to www.fewntp.org for complete course descriptions and registration instructions.

3114	S	Strategic Talent Management	■
3115	S	Understanding Your Professional Liability as a Manager	■
3116	N	Project Scope Management	■
3117	S	Succession Planning	
3118	S	Coaching Employees for Positive Results	■
3119	S	EEO Update for Supervisors and Managers (including GINA, ADA, and Ledbetter)	■
3120	N/S	Individual Development Plans: Revisited and Revamped	
3121	ALL	Science and Technology Panel	■
3122	S	Dale Carnegie - Leadership Foundations	■
3123	ALL	Thrift Savings Plan (TSP) At a Glance	
3124	ALL	Be the Hero	
3125	ALL	Creating the Change We Imagine	
3126	ALL	Caregiver's Forum	
3128	ALL	Reduce Stress Naturally	

Wednesday, July 20, 1:30 p.m. - 4:30 p.m.

3201	S	Excel PowerUser Part II	
3202	S	Access Database Creation	
3203	S	Advanced PowerPoint Techniques	
3204	S	Conducting Performance Discussions	■
3205	ALL	Persuasive Skills for the Workplace	
3206	ALL	Emotional Intelligence	■
3207	ALL	The Polished Professional	■
3208	ALL	Team Building - Working in Teams	■
3209	ALL	Mentoring	■
3210	S	SES Development - GS-13	
3211	ALL	Are You a Leader?	
3212	ALL	It Takes Work to Work It Out: Resolving Conflicts in the Workplace	
3213	ALL	Management Involvement in the Recruiting/Hiring Process	■
3214	ALL	Common Elements of Uncommon Leadership	■
3215	N/S	Five Dysfunctions of a Team	
3216	N/S	Project Risk Management	■
3217	ALL	The Power of Positive Affirmations	
3218	ALL	Managing Conflict	■
3219	N/S	Processing EEO Complaints	■
3220	S	10, 9, 8....Blast Off. A Lesson in Hiring!!!	■
3221	ALL	Diversity in the Workplace	
3222	S	Dale Carnegie - Leadership Foundations	■
3223	ALL	Understanding the Impact of Long Term Care	
3224	ALL	The Courage to Succeed	■
3225	ALL	Creating the Change We Imagine	
3226	ALL	Don't Throw a Fit; Fitly Speak	■
3227	ALL	LGBTs in the Workplace	
3228	ALL	Learn Food Advertising Secrets and How to Reduce Weight and Pains, NATURALLY	

Wednesday, July 20, 8:30 a.m. - 4:30 p.m.

3301	S	SQL Fundamentals	■
3302	S	MS Project Level 2	■
3303	S	InDesign	
3304	S	COTR Refresher	
3305	ALL	Fast Track - Healthier Choices for Busy Lifestyles	
3306	ALL	FEW Regional Manager/Regional Representative Training	
3307	N	Lean Six Sigma White Belt Certification	■

Thursday, July 21, 8:30 a.m. - 11:30 a.m.

4101	S	Advanced PowerPoint Techniques	
4102	N/S	Visio Organizational Charts	
4103	N/S	Word Mail Merge	
4104	N/S	Internal Consulting	■
4105	N/S	Processing EEO Complaints	■
4106	ALL	Managing Multiple Priorities	
4107	ALL	Effective Communication for Mutual Understanding	■
4108	ALL	Presentation Techniques	■
4109	N	Effective Delegation	
4110	S	10, 9, 8....Blast Off. A Lesson in Hiring!!!	■
4111	ALL	How to Make Your Resume Stand Out	
4112	ALL	Women in the Federal Government: Advancement and Ambitions	
4113	ALL	Strategic Planning for FEW	
4114	ALL	Attitude or Altitude?	■
4115	ALL	Trust Builders or Trust Busters	■
4116	ALL	CrossWorlds™ (Non-verbal communication)	■
4117	ALL	You Said What?!	
4118	ALL	Diversity in the Workplace	

4119	ALL	Organizational Effectiveness	
4120	ALL	Managing Conflict	■
4121	ALL	Leadership Prospects and Perspectives	■
4122	ALL	Using Your Influence to Get the Job Done	■
4123	N/S	Successful Business Writing - Grammar Review	■
4125	ALL	Building a Business Case for Your Ideas	

Thursday, July 21, 1:30 p.m. - 4:30 p.m.

4201	N/S	SharePoint end-user	
4202	N/S	Word Mail Merge	
4203	N/S	Creating Charts & Graphs to Showcase Your Data	
4204	S	Conducting Performance Discussions	■
4205	ALL	Caregiver's Forum	
4206	N/S	Persuasive Skills for the Workplace	
4207	N/S	The Power of Critical Thinking - Putting it on Paper	
4208	S	Performance Measurement	■
4209	N	Are You a Leader?	
4210	N/S	Individual Development Plans: Revisited and Revamped	
4211	N/S	Break the Bond: What holds us back from success	
4212	ALL	Women in the Federal Government: Advancement and Ambitions	
4213	ALL	Financial Management for FEW Chapters/Regions	
4214	S	Principle Centered Leadership	■
4215	S	Employee Engagement and Top Motivational Techniques	■
4216	ALL	The Polished Professional	■
4217	ALL	Three Cheers for Us	
4218	ALL	Calming Your Inner Critic	■
4219	N/S	Thrift Savings Plan (TSP) At a Glance	
4220	N/S	ADR for EEO Complaints	■
4221	ALL	FEW Chapter Training - Maximizing Your Chapter Leadership Skills and Understanding the Goals of FEW	
4222	ALL	Process Improvement for Administrative Assistants	■
4225	ALL	How to WOW	

Thursday, July 21, 8:30 a.m. - 4:30 p.m.

4301	S/E	SQL Advanced	■
4302	N/S	Visio Level 1	
4303	S/E	SharePoint	
4304	ALL	FWP	
4305	ALL	Fast Track - Writing for Impact	■
4306	ALL	Fast Track - Making Technology Work for You	

Wed. -Thurs., July 20- 21, 8:30 a.m. - 4:30 p.m.

9901	ALL	Transitions to Retirement	
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Tues. -Thurs., July 19- 21, 8:30 a.m. - 4:30 p.m.

9902	S	Project Management Concepts and Principles	■
9903	S	Lean Six Sigma	■

2011 TRAINING TRACKS

TRAINING TRACKS are provided to give attendees a competency core for subject matter mastery and to give managers an inventory of the KSA's employees will obtain at the NTP. The tracks are intended to offer attendees a "one-stop-shop" approach for course selection. Simply select the core competencies and/or electives you wish to pursue. Attendees still maintain the ability to select individual courses from the entire range of training as well. This year's tracks include the following:

- Executive Leadership
- Project Management
- Administrative Professional
- Science and Technology
- Equal Employment Opportunity
- Human Resources

EXECUTIVE LEADERSHIP – leadership courses specifically targeted to GS-12 employees or above.

PROJECT MANAGEMENT – enhance project leadership, supervision, and communication skills.

ADMINISTRATIVE PROFESSIONAL – computer, leadership, and management courses for the entry- to mid-level administrative professional.

SCIENCE AND TECHNOLOGY – for attendees interested in augmenting their technical competencies.

EQUAL EMPLOYMENT OPPORTUNITY – courses designed to increase awareness of EEO regulations, requirements and responsibilities

HUMAN RESOURCES – courses designed for HR professionals interested in gaining a more in-depth knowledge of skills necessary to be successful in the HR arena.

What's New

GOING GREEN

New this year will be our effort to "go green" by allowing registered attendees to access speaker presentations and/or handouts prior to the training program in order to print, at their discretion, and bring along with them to NTP 2011. We will provide more details regarding this effort as they become available.

PASSIONATELY PINK: FEW FOR THE CAUSE

Federally Employed Women has focused fundraising efforts this year on the Susan G. Komen Foundation for Breast Cancer with Passionately Pink: FEW for the Cause.

FEW for the Cause is an initiative that is all about giving back. One hundred percent of each donation goes directly to the Komen Foundation. FEW encourages everyone to contribute to our goal to raise \$25,000.

To make a donation, go to www.passionatelypink.org or mail your check to Susan G. Komen for the Cure, P.O. Box 5027, Hagerstown, MD 21741. When donating please be sure to indicate that your donation is for:

FEW for the Cause, Team # 7545946

Donations are tax deductible and receipts will be sent to those making a donation of \$10 or more.

ZUMBA BEFORE YOU GO TO CLASS

Monday - Thursday join Kayleigh Stout for Zumba an "exercise in disguise."

Zumba classes feature exotic rhythms set to high-energy Latin and international beats. Before participants know it, they're getting fit and their energy levels are soaring! There's no other fitness class like a Zumba Fitness-Party. It's easy to do, effective and totally exhilarating. Join Kayleigh and others to get your day started off with a little fun and exercise.

HEALTH CARE FAIR

Adding to the new look of our Exhibit Hall is an area for health care services. Attendees are encouraged to visit these tables for informational pamphlets on disease prevention and living a healthy lifestyle. Also, free health care services such as blood pressure and body mass index screenings, as well as breast cancer awareness information will be available. Additionally, arrangements have been made with The American Red Cross to hold a blood drive during the week. Since time is of essence, we are offering pre-registration, although walk-ins will be accepted. While registering for your workshops, you are invited to sign up for the blood drive, as well.

YOUTH OUTREACH PROGRAM

On Tuesday, July 19, 2011, FEW will reach out to 100 of Philadelphia's Inner City youth. Keeping in line with the Each One Teach One Philosophy, we want to make a true difference in the lives of these young women. FEW's objectives are to offer the youths the following: 1) Raise the awareness of public service opportunities, encouraging public service as a career; 2) Raise awareness of FEW, resulting in current and future members and leaders in the organization; 3) Offer role models, mentors and leadership training to assist the young women with their education and goals for the future. They will attend three classes, the Career Fair and Exhibit Hall, a Leadership/Diversity Panel and have a luncheon with Keynote Speaker, Roy Juarez, Jr. We will close the day by having a Prom Fair where each participant will receive a prom dress, shoes, jewelry and makeup.

LOCATION, LODGING and TRANSPORTATION

Phone:

800-266-9432



Phone:

800-266-9432



Phone:

215-701-5715



Rate at all three hotels: \$136/night

Rates are valid until June 14, 2011. Early reservations are recommended. When making reservations, be sure to specify "FEW NTP" to receive the special rate.

Detailed information about the hotel, local transportation and directions can be found at www.fewntp.org.

EXHIBIT HALL Monday - Thursday

Don't miss the opportunity to interact with companies and organizations that can help you further your career and succeed in your future! The NTP 2011 Exhibit Hall provides a wealth of opportunities to meet with recruiters, career coaches, resume critiquing specialists, colleges/universities, financial management companies, health, life and auto insurance companies, professional associations, women's publications and cash-and-carry retailers.



For information on scheduling a forum or reserving an exhibit booth, go to www.fewntp.org

Schedule of Events

Federally Employed Women

2011 National Training Program • Philadelphia, PA

Sunday, July 17

8:00 a.m. – 2:00 p.m.	Exhibit Hall Decorator Set Up
1:00 p.m. – 6:00 p.m.	Open Registration
3:00 p.m. – 6:00 p.m.	Agency Forum Check In
3:00 p.m. – 6:00 p.m.	Exhibit Hall Vendor Move In
7:00 p.m. – 9:00 p.m.	Welcome Reception
8:00 p.m. – 10:00 p.m.	Open Registration

Monday, July 18

6:30 a.m. – 8:00 a.m.	Agency Forum Check In
6:30 a.m. – 6:00 p.m.	Open Registration
7:30 a.m. – 10:00 a.m.	Opening Session
8:00 a.m. – 11:00 a.m.	Exhibit Hall Vendor Move In
10:30 a.m. – 4:30 p.m.	Agency Forums
10:30 a.m. – 12:00 p.m.	Finding and Applying for Federal Jobs
10:30 a.m. – 12:00 p.m.	All About FEW Workshop
10:30 a.m. – 12:00 p.m.	Training Courses
12:00 p.m. – 1:30 p.m.	Lunch On Your Own
12:45 p.m. – 1:00 p.m.	Exhibit Hall Grand Opening
1:00 p.m. – 6:00 p.m.	Exhibit Hall Open
1:30 p.m. – 4:30 p.m.	Training Courses
1:30 p.m. – 4:30 p.m.	Past Presidents Forum - FEW's Rich History and National Accomplishments
4:45 p.m. – 5:45 p.m.	Newcomer Orientation
5:00 p.m. – 6:00 p.m.	Membership Meeting
6:00 p.m. – 8:00 p.m.	Credentials Open
	Annual Membership Meeting

Tuesday, July 19 – Youth Outreach Day

6:30 a.m. – 6:00 p.m.	Open Registration
8:30 a.m. – 11:30 a.m.	Training Courses
8:30 a.m. – 11:30 a.m.	Youth Classes
9:00 a.m. – 4:00 p.m.	Education/Career Information Sharing Session
10:00 a.m. – 6:00 p.m.	Exhibit Hall Open
11:30 a.m. – 1:30 p.m.	Lunch On Your Own
1:30 p.m. – 4:30 p.m.	Training Courses

1:30 p.m. – 4:30 p.m.	Finding and Applying for Federal Jobs
7:30 p.m. – 9:30 p.m.	FEW Awards Program

Wednesday, July 20

6:30 a.m. – 5:00 p.m.	Open Registration
8:30 a.m. – 11:30 a.m.	Training Courses
10:00 a.m. – 6:00 p.m.	Exhibit Hall Open
11:45 a.m. – 1:15 p.m.	Diversity Program Luncheon
1:30 p.m. – 4:30 p.m.	Training Courses
5:30 p.m. – 7:00 p.m.	Regional Meetings
7:30 p.m. – 9:30 p.m.	Twilight Sale and Book Signing in Exhibit Hall

Thursday, July 21 – Pink Thursday

7:00 a.m. – 1:00 p.m.	Open Registration
8:30 a.m. – 11:30 a.m.	Training Courses
9:00 a.m. – 2:00 p.m.	Exhibit Hall Open
11:30 a.m. – 1:30 p.m.	Lunch On Your Own
1:30 p.m. – 4:30 p.m.	Training Courses
2:30 p.m. – 4:30 p.m.	Exhibit Hall Vendor Breakdown
7:30 p.m. – 9:30 p.m.	Mystery Night

Friday, July 22

9:00 a.m. – 12:00 p.m.	FEW Friday Celebration
2:00 p.m. – 3:00 p.m.	National Board Credentials Open
3:00 p.m. – 5:00 p.m.	National Board of Directors Meeting
6:30 p.m. –	Dinner at Moshulu with National Board of Directors

Saturday, July 23

7:30 a.m. – 8:30 a.m.	National Board Credentials Open
8:30 a.m. –	National Board of Directors Meeting

★ *Schedule subject to change*

Visit www.fewntp.org for the latest updates and information.



**Federally Employed Women
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ABOUT THE NTP

Federally Employed Women's (FEW) National Training Program (NTP) continues to be the premier training experience for government employees. This year FEW celebrates its 42nd NTP, and the theme "Your Future Let It Ring the Sound of Success" is reflective of FEW's history as an organization that embraces training as a critical means to helping more women and other government employees succeed in their chosen career field.

The NTP provides the knowledge and the skills employees need to establish and build a successful career and deliver quality public service. Attendees come from across the country for the unprecedented training and networking opportunities. Courses target entry-level employees as well as senior decision- and policy-makers in the civilian and military arenas as well as the private sector.

**REGISTER BY MAY 31, 2011
AND SAVE \$\$\$**

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